E Asset Tracking

Group Meeting 6

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| --- | --- | --- | --- |
| Date | Who attended | Time Started | Time Finished |
| 18/04/2018 | WR, RW, DM, FW, JS | 8:00 |  |

**Last Weeks Action Items**

|  |  |  |  |
| --- | --- | --- | --- |
| **Item** | **Date Due** | **People Responsible** | **Progress** |
| Prototype Iteration 1 | 20/04/2018 | Jordan, Dillon | See prototype document - V1 complete |
| Architecture- Draft | 12/04/2018 | RW, WR | Done |
| Poster | 4/05/2018 | All | On going |
| Report Feedback | 18/04/2018 | Alisha, Franklin | Done |
| Competitors Analysis | 18/04/2018 | Franklin | On going - Week 9 |

**Agenda**

* Last weeks action items
* Report
* System Architecture
* Prototype
* Poster

**Minutes**

* Last weeks action items
* Report
  + Client wanted report to be more concise, using tables, clear conclusions
  + **Decision was made to try to have the report finished and ready to send to the client on Friday of Week 9**
  + This would ensure that by the final audit, we could confidently say that we delivered value to the client
* System Architecture
  + **Decision to go into more detail with potential software structure**
* Prototype
  + Jordan and Dillon agreed to meet up over the weekend to work on version 2 and 3 of the prototype
* Poster
  + Needs to be completed

**Action Items**

|  |  |  |
| --- | --- | --- |
| **Item** | **Date Due** | **People Responsible** |
| UML Diagram | 30/04/2018 | Rob, Woojin |
| Report | 2/05/2018 | Franklin, Alisha |
| Iteration 2 | 20/04/2018 | Jordan, Dillon |
| Iteration 3 | 28/04/2018 | Jordan, Dillon |
| Poster | 5/05/2018 | All |
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